IPRS Statewide Rollout
Meeting Minutes
July 26, 2002
8:30 - 10:00am - Albemarle CR 1112

Meeting Representatives:

Gary Imes	IT Section		Mark Robeson	Lee-Harnett	
Jean Revenew	IT Section	(absent)	Art Eccleston	Director's Office	(absent)
Betty Cogswell	IT Section		Rick Debell	Budget Office	
Anita Curtis	IT Section		Jim Ryals	DIRM	
Mary Tripp	Program Acct.	(absent)	Shawn Holland	DIRM	
Sharon Smith	Contract Adm.	(absent)	Rick Olson	DIRM	
Hampton Carmine	IT Section	(absent)	Joyce Sims	EDS	
Deborah Merrill	IT Section	(absent)	Sharlene Brown	EDS	
			Cathy Bennett	EDS	(absent)
Visitors: None scheduled			Paul Carr	EDS	

1) **Review and Approve Minutes**
    a) Review / approve June 28 and July 12 meeting minutes
        i) Post June 28. July 12th not reviewed.

2) **Contracts**
    a) **MOA - New Area Programs**
        i) Phase II MOA's have been sent out by Sharon (July 24)
        ii) Calculated earnings change was made in Section 4 (Bob Duke's Section)
        iii) Phase 1 MOAs have been returned. There are outstanding issues with Smoky's MOA.
        iv) Sharon has MOA from Durham.
            (1) Due to loss of key personnel, they have requested to be switched from Phase II to Phase III.
    b) **MOA - Pilot Area Programs**
        i) Still waiting

3) **State Plan**
    a) Will be good for IPRS
    b) The Executive Leadership Team (ELT) has been named.
        i) Mr. Phillip Hoffman, Chief of Resource and Regulatory Coordination and Management
        ii) Ms. Flo Stein, Chief of Community Policy Implementation and Management
        iii) Mr. Don Willis, Chief of Administrative Support
        iv) Dr. Stan Slawinski, Chief of State Operated Services
        v) The fifth position, Chief of Advocacy and Customer Services, will be filled within the next few months.
            (1) First meeting was July 24, 2002.
    c) Gary chairs an IT Workgroup (includes area program reps, consumers) that is a subcommittee of the 3 State Plan committees. The Workgroup is:
        i) looking at electronic medical records systems
        ii) setting up demos
            (1) Duke System and Wildata demo at Duke on 7/31/02 as part of MIS Forum.

4) **Program Accountability**
    a) No report

5) **HIPAA (Joyce – EDS)**
    a) Walkthrough 835 276 277 requirements
    b) EDS will follow up on modifiers – will start today
    c) UB92- EDS Piggyback on DMAs process (waiting for feedback). IPRS can not process an 837 Institutional claim (UB92), only the 837 Professional (HCFA1500).
        i) Can UB92 be included within the router?

d) Mary and Art are checking into the issue of whether Public Health has inpatient services.

6) **Implementation Planning**
   a) Betty will add Gary to cc list of IPRS Q and A's.
   b) Some Phase II TPAs have been received.
   c) Guilford, Wayne and Smoky have approved 834s for format.
      i) Betty will check with Guilford to confirm their content is correct and ready for production. They are scheduled to go into production today.
   d) Discussion on ECI billing problem
      i) Accept invoices from LMEs for ECI services that Medicaid won't pay. Betty will email Phillip on this issue for recommendation.

7) **Training**
   a) Gary may suggest to Tara the formation of a training team to evaluate the pilots' IPRS processes. (Mary, Art, Betty, SA, DD,etc)
   b) FARO will be in the middle of the 2nd check write of IPRS (Phase I AP's in September).
   c) Fourth training coming up next Wednesday, July 31, 2002 at CenterPoint.
      i) Conflict with Mark's training at Duke for Wednesday.
   d) Training is going well…average 50 per training.
   e) Work continues on the checklist matrix. The Communications and Training Section is involved and will make sure the document meets Division's standards.

8) **IPRS Operations Support**
   Rates Maintenance
   a) We are eliminating some services from the array of services.
   b) We're not meeting the last minute deadlines for rates so we need to change our deadlines.
   c) CPT codes are based on cost finding which is what most of the errors are.
      i) Per Rick DeBell, a policy has to be set for rates.
      ii) Gary asked to verify that Rick's area has only 1 "production" spreadsheet.
   d) Emergency services
      i) Controller's office has no problem paying through IPRS.
      Need someone from disability sections (Child and Family, DD, Substance Abuse) to determine how it will be paid and "set up" for payment.
      iii) Rick will consult with Phillip on this issue.
         (1) It will be easier to create a new budget account than pull funds from existing accounts.

9) **Issues for the IPRS Steering Committee**
   a) HIPAA Issues from EDS need to be addressed to governance (next meeting is August 12).

10) **Other Issues**
   a) **Status of check writes**
      i) Check write today
      ii) Rates submitted late but did run yesterday. EDS is not sure of Jay's response.
      iv) SE Center people on vacation so not expecting a claims transaction.

11) **Other Meetings -**
   - Phase I AP Status meeting   July 29
   - Division IPRS Workgroup   August 6
   - MMIS/IPRS Governance   August 12
   - IPRS Implementation Steering Committee August 21

Next Meeting
August 9, 2002 - 8:30am, Albemarle CR 1112